



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, May 8, 2013

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (13-2251)

Attachments: [AUDIO](#)

Present: Eleanor R. Montaño, Commissioner Barbara Bigby,
Commissioner Cheryl Grills Ph.D., Commissioner Anne S. Hill,
Commissioner Donald S. Andrews and Commissioner Susan
Burton

Excused: Vice Chairperson Frank S. Bacio

Call to Order. (13-2171)

Chairperson Montaño called the meeting to order at 10:00 a.m.

**Chairperson Montaño led in the Pledge of Allegiance, followed by a
moment of silence. Commissioner Grills joined the meeting at 10:05 a.m.**

I. ADMINISTRATIVE MATTERS

1. Approval of the May 1, 2013 Minutes. (13-2172)

**On motion of Commissioner Donald Andrews, seconded by Commissioner
Barbara Bigby and duly carried, the minutes of May 1, 2013 were approved.**

Attachments: [SUPPORTING DOCUMENT](#)

2. Review and consideration of the Sybil Brand Commission revised Lock-up
Inspection form. (Continued from meeting of May 1, 2013.) (13-1963)

**The Commission reviewed and recommended changes/revisions to the
inspection form that the Commission utilizes when they conduct the
inspection of the courts, jails, probation camps and sheriff stations.**

By common consent, the recommended changes were approved and staff was instructed to revise the form to reflect the following recommendations:

- **Delete the item “Judicial Inspection” on page 2;**
- **Add check-off lines at the bottom of the form for the Commissioners to check-off to indicate whether or not the inspection report should be reported to the Sheriff’s Department and/or the Probation Department;**
- **The check-off line with the wording “Special Follow up” needs to be dropped down one line.**

The revised form will be presented at the next meeting for approval and adoption.

II. REPORTS

- 3. Chairperson’s Report on various items for May 8, 2013. (13-2173)**

Chairperson Montaña reported that she attended the L.A. Gang Violence Prevention and Intervention Conference on May 7, 2013, and participated in two sessions: Changing the Frame: The Role of Media in De normalizing Violence; and Gang Involved Girls.

She also distributed to the Commissioners an invitation from the Sheriff’s Department to attend the 44th Annual Los Angeles County Peace Officers’ Memorial Ceremony on Wednesday, May 29, 2013, at 10:00 a.m.

Chairperson Montaña, Commissioners Andrews, Grills, and Hill plan to attend; Commissioners Bigby and Vice Chairperson Bacio will confirm their attendance at the next meeting. After discussion, the Commission decided that the regular meeting scheduled for May 29, 2013, should be cancelled to allow the Commissioners to attend the Memorial Ceremony.

In addition, Chairperson Montaña shared the following Newspaper Articles with the Commissioners:

- **Daily Breeze:**
 - **“Sheriff called confused and erratic.”**
- **Los Angeles Times:**
 - **“An insider bashes Baca.”**

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- **"Deputy is accused of abuse at jail."**
 - **"ERROR LETS INMATE WALK."**

Commissioner Grills informed the Commission of the Los Angeles Times newspaper article, dated April 28, 2013, "Proliferating at Discredited Private Foster Care Agency." The article was on L.A. County Auditors assessment of Teens Happy Homes (THH). Commissioner Grills stated that the reporter is conducting a thorough investigation of THH. Commissioner Grills advised staff to refer calls regarding THH to her attention.

Chairperson Montaña reminded the Commissioners that they are scheduled to inspect the Eastlake Juvenile Hall on May 16, 2013 at 10:00 a.m. Chairperson Montaña will not be able to attend due to a prior engagement; Vice Chairperson Bacio will lead the inspection.

Attachments: [SUPPORTING DOCUMENT](#)

- 4. Treasurer's Report for May 8, 2013. (13-2174)**

There was no report given.

- 5. Staff Report on Correspondence Received and Department Representative Reports for May 8, 2013. (13-2175)**

Ms. Bolaji Famuyiwa, Commission Services Staff, informed the Commission that in follow up to the Commission's request to the Sheriff's Department, to provide information regarding the programs that will be impacted by the court closures, Commander Asmus sent an email advising that so far, he has found that the STARR Program at Kenyon Juvenile Justice Center is the only program that will be impacted by the court closures. However, the STARR Program will be relocating to the Compton Courthouse. Commander Asmus also stated that he will continue to check with his staff and advise the Commission of additional programs that may be impacted by the closure of local courthouses.

- 6. Review of Group Home Compliance Monitoring Audit Reports presented on May 8, 2013. (13-2176)**

There were no reports given.

- 7. Commissioners Reports on Group Home and/or Detention Facilities Inspections from May 2, 2013 to May 4, 2013. (13-2177)**

During the reporting period, the following Group Homes/Facilities were reported as being in satisfactory condition:

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- **Commissioner Andrews visited the Los Angeles Youth Network (Taft House), Page 24, #4, on May 7, 2013. He reported that it was a 30-day emergency shelter for foster youth.**
 - **Commissioner Grills visited Dream Catcher Foundation, Page 12, #6, on May 7, 2013. Commissioner Grills expressed two concerns: 1) A letter was presented to her that was issued by the Department of Public Social Services waiving the facility's requirement to maintain client files at their main office; and 2) The medication was secured in a cabinet with one lock instead of a double lock. A Corrective Action Response Plan was issued to ensure that the medication cabinet has a double lock.**

During the reporting period, the following Group Home/Facility was reported as being in unsatisfactory condition:

- **Commissioners Bigby and Hill visited Children Are Our Future (Terry House), Page 5, #4 on May 3, 2013. This was their third visit and the facility has been issued two Corrective Action Response Plans, but the owner has been non responsive to the citations. Commissioners Bigby and Hill requested that the findings should be reported to the Board of Supervisors, the Children and Family Services and the Probation Departments.**

The facility was cited for the following:

- **The carpet needs to be replaced throughout the house**
- **The entire interior of the home needs to be painted**
- **The washer and dryer needs to be replaced**
- **The laundry room floor needs to be replaced**
- **A new and longer bed needs to be purchased for one of the youth in bedroom #2, to accommodate his height.**

During the reporting period, the following Group Home was visited, but not inspected because it was reported that no one was at home:

- **Commissioner Bigby visited Human Service Network, Page 23, #4 on May 7, 2013.**

During the reporting period, the following lock up facility was visited, but not inspected:

- **Commissioners Burton and Grills visited Inglewood Juvenile Courthouse on April 26 and 30, 2013. The Commissioners reported that they were unable to conduct their inspection because the officers were uncooperative on both occasions, and the**

Commissioners were told that the courthouse was closed and to return on another day.

III. MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-2178)

There were no matters presented for a future agenda.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-2180)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of May 8, 2013. (13-2181)

There being no further business, Chairperson Montaña adjourned the meeting of May 8, 2013 at 11:06 a.m. to hold the Commission's workshop to review the Group Home Inspection form.